

SUPREME COURT OF THE STATE OF NEW YORK  
COUNTY OF \_\_\_\_\_  
[INSERT COUNTY WHERE FILED]

-----X

Index No. \_\_\_\_\_  
[INSERT INDEX NUMBER]

\_\_\_\_\_  
[FILL IN NAME(S) OF PLAINTIFF(S)]  
Plaintiff(s),

NOTICE OF APPEARANCE  
AND DEMAND

- against -

\_\_\_\_\_  
[YOUR NAME(S)]  
Defendant(s),

-----X

PLEASE TAKE NOTICE THAT the defendant(s) named below hereby appear in this  
action and demand that you serve a copy of the complaint and all notices and other papers in this  
action upon the defendant(s) at the address stated below.

Dated: \_\_\_\_\_, 200  
DATE OF NOTICE OF APPEARANCE

\_\_\_\_\_  
\_\_\_\_\_  
SIGN YOUR NAME(S)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PRINT YOUR ADDRESS(ES)  
& TELEPHONE NUMBER(S)  
ABOVE

To: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ATTORNEY FOR PLAINTIFF  
(OR PLAINTIFF IF PRO SE)  
NAME, ADDRESS AND PHONE NUMBER