

RULES AND BYLAWS OF THE [REDACTED] COMMITTEE

The [REDACTED] County [REDACTED] Committee, duly elected by the [REDACTED] voters of this County, hereby adopt the following rules and bylaws for the organization and governance of the [REDACTED] Party.

PREAMBLE

We, the members of the County Committee, firmly believing in the traditional principles of the [REDACTED] Party, and with sincere belief that the best interests of the people are in the hands of elected [REDACTED] hereby adopt the following rules and bylaws.

ARTICLE I GENERAL PROVISIONS

Section 1: Party Membership

- (a) The membership of the [REDACTED] Party of the county of [REDACTED] shall consist of the duly enrolled [REDACTED] within the county.
- (b) No Discrimination: There shall be no discrimination in the [REDACTED] Party of [REDACTED] County against any person on account of age, gender, race, color, religious creed, sexual preference, disability, ethnic identity or economic status.

Section 2: Use of Electronic Mail (E-Mail)

Any reference to "written notice" in these Rules may be satisfied by the use of e-mail.

ARTICLE II
PARTY ORGANIZATION

Section 1: County Committee

- (a) The County Committee shall be the official organization of the [REDACTED] Party of [REDACTED] County, and shall possess such powers and perform such duties as may be fixed by statute or prescribed by these Rules.
- (b) The unit of representation of the County Committee shall be the Election District, from which the members of the County Committee shall be elected.
- (c) Members of the County Committee shall be elected as follows:
 - (i) In each Election District there shall be elected two (2) members of the County Committee.
 - (ii) In any Election District where 151 or more votes were cast for Governor on the [REDACTED] line in the last preceding Gubernatorial Election, one (1) additional committee member may be elected from said district.
- (d) In all cases in which provision is made in this Section for the election of two (2) or more members, members shall be of differing genders whenever possible.
- (e) Committee members shall be duly enrolled members of the [REDACTED] Party, residing in [REDACTED] County and within the town or city containing the election district in which such member is elected.
- (f) Designation as a County Committee member shall be by petition leading to a primary election in even-numbered years.
- (g) The term of office for a committee member shall be two (2) years.

-OR-

Section 1: County Committee

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- (c) Members of the County Committee shall be elected as follows:
 - (i) In each Election District there shall be elected two (2) members of the County Committee.
- (d) In all cases in which provision is made in this Section for the election of two (2) members, members shall be of differing genders whenever possible.
- (e) Committee members shall be duly enrolled members of the [REDACTED] Party, residing in [REDACTED] County and within the assembly district containing the election district in which such member is elected except that a member who, as a result of an alteration of assembly district lines, no longer resides within such assembly district may continue to serve for the balance of the term to which they were elected.
- (f) Designation as a County Committee member shall be by petition leading to a primary election in even-numbered years.

- (g) The term of office for a committee member shall be two (2) years.

ARTICLE III

ORGANIZATION OF THE COUNTY COMMITTEE

Section 1: Election of Officers

- (a) The members of the County Committee shall meet within twenty (20) days after their election, and shall organize at such meeting by the election of the following persons: a Chair, two (2) Vice-Chairs, a Treasurer, and a Secretary, none of whom need be members of the County Committee but shall be duly enrolled members of the [REDACTED] Party.
- (b) In electing the Vice-Chairs in accord with Section 1(a) of this Article, the County Committee shall assure that the two (2) officers are of differing genders.
- (c) Within three (3) days after the organizational meeting, the names and contact information of the officers will be filed with the County and State Board of Elections.

Section 2: Executive Committee

- (a) The Executive Committee shall consist of the Chair, the Vice-Chairs, the Treasurer, the Secretary, and a committee member from each County Representative District to be elected by the County Committee upon nomination by the Chair.
- (b) The Chair and Secretary of the County Committee shall be the Chair and the Secretary of the Executive Committee, respectively.
- (c) Meetings of the Executive Committee shall be held at the call of the Chair or at the written request of at least two Executive Committee members to conduct urgent business of the County Committee.
- (d) One-Third (1/3) of the members of the Executive Committee (including at least two officers) present in person, shall constitute a quorum for the transaction of business.
- (e) Any meeting of the Executive Committee to which this section refers may be held by telecommunication, and a quorum may be satisfied by the presence of the requisite number of member on such a call.
- (f) The Executive Committee shall have the power to issue Certificates of Authorization to non-party members wishing to run on the [REDACTED] line in [REDACTED] County.
- (g) Except in matters which require the action of the County Committee under the provisions of the Election Law, or in matters otherwise specifically provided for in these Rules, the Executive Committee shall have the power to act for the County Committee between meetings of the County Committee and any action of the Executive Committee may be overruled by the County Committee.

Section 3: Town/City Committees

- (a) The committee members representing the election districts of a town or city may form a town or city committee by holding an organizational meeting within twenty (20) days after their election, and shall organize at such meeting by the election of the following persons: a Chair and a Secretary, none of whom need be members of the County Committee but shall be duly enrolled members of the [REDACTED] Party.
- (b) Within three (3) days after the organizational meeting, the names and contact information of the officers will be filed with the County and State Board of Elections, along with a set of adopted committee rules.
- (c) In the absence of a town or city committee, the duties normally assigned to such a body shall fall to the county committee.

Section 4: Filling of Vacancies

- (a) In case of death, declination, disqualification, resignation, removal from district or removal from office of a member of the County Committee, or failure to elect a member, the vacancy of such County Committee member caused thereby shall be filled by the remaining members of such County Committee by the selection of an enrolled voter of the [REDACTED] Party qualified for election from the unit of representation as to which such vacancy shall have occurred.
- (b) In the event of death, declination, disqualification, resignation, or removal from office of an officer, such vacancy shall be filled by a vote of the members of the County Committee at the meeting where such vacancy shall occur or be reported, or at a subsequent meeting.
- (c) If the office of Vice-Chair, Treasurer or Secretary, becomes vacant, for any reason, the Chair may fill such vacancy by appointment, and the person so appointed shall hold office until the vacancy shall be filled as provided in Section 4(b) of this Article. If the office of Chair becomes vacant, for any reason, then the First Vice-Chair, determined by seniority on the County Committee, shall become the Chair for all purposes under these Rules and under statute until the vacancy shall be filled as provided in Section 3(b) of this Article.

Section 5: Removal of Committee Member

Pursuant to ARTICLE 2-116 of NY Election Law, a member or officer of a party committee may be removed by such committee for activities detrimental to the party or corruption in office after notice is given and a hearing upon written charges has been had. The committee shall hold the hearing, or a subcommittee thereof appointed for that purpose, which subcommittee shall report its finding to the full committee.

Section 6: Holdover

Until the meeting of the County Committee for organization, the officer of the outgoing Committees shall continue in office until the election of their respective successors.

ARTICLE IV
MEETINGS OF THE COUNTY COMMITTEE

Section 1: Regular Meetings

At least four (4) regular meetings of the County Committee shall be scheduled each year, one in each quarter, at such times and places as the Chair may fix, but in alternating locations in the county, upon five (5) days prior written notice.

Section 2: Special Meetings

Special meetings of the County Committee may be called by the Chair at any time on forty-eight (48) hours prior written notice. Special meetings may also be called by twenty-five (25%) percent of the members, which request shall state the purposed thereof. Meetings shall be held on the date designated in the request, provided such date is not less than forty-eight (48) hours following receipt of the request. The Chair shall call the meeting and give at least forty-eight (48) hours prior written notice thereof. In case of the Chairs refusal or inability to call such a meeting, the meeting may be called by one of the members requesting it.

Section 3: Quorum

- (a) One-third (1/3) of the members of the County Committee (including at least two officers) present in person or by proxy shall constitute a quorum for the transaction of business.

Section 4: Proxies

The use of proxies at meetings of the County Committee shall be limited as follows:

- (a) A proxy holder must be a resident of the same assembly district as the committee member giving the proxy; and
- (b) No individual may hold more than one (1) proxy at any meeting; and
- (c) Proxies shall be non-transferable.
- (d) The Chair may hold up to five (5) proxies.

Section 5: Order of Business

At all meetings of the County Committee, the following shall be the order of business unless the Chair otherwise directs:

- (i) Calling of the roll;
- (ii) Filling of vacancies;
- (iii) Reading and approval of minutes;
- (iv) Election of officers (at the organizational meeting or if otherwise necessary);
- (v) Unfinished business;
- (vi) Reports of officers;
- (vii) Reports of committees;
- (viii) New business; and
- (ix) Set date of next meeting.

Section 6: Voting

All voting by the County Committee shall be conducted in accordance with ARTICLE 2-104 of the NYS Election Law, and shall be based upon those members present at any meeting.

ARTICLE V
DUTIES OF OFFICERS AND COMMITTEE MEMBERS

Section 1: General Duties

- (a) The County Chair, Vice-Chairs, Treasurer and Secretary shall perform the duties usually incident to their respective offices or as may be assigned to them.
- (b) In addition to the duties, powers and functions prescribed by the Election Law and these Rules, it shall be the responsibility of members of the County Committee to attend committee meetings, pass petitions, raise funds, and generally support the goals of the [REDACTED] Party.

Section 2: Duties of the County Chair

In addition to the duties usually incident to the office, the County Chair is empowered:

- (a) To act, and be recognized as the top leader of the [REDACTED] Party in [REDACTED] County, and to serve as formal Chair of all county-wide election campaigns.
- (b) To inspire and mobilize vigorous public and Party support of all major legislation which implements the [REDACTED] Party Platform and progress, and to challenge or expose the errors or inadequacies of any opposing party officials.

Section 3: Duties of the Vice-Chairs

The Vice-Chairs shall have such duties and responsibilities as may be determined by the County Committee or the Committee Chair.

Section 4: Duties of the Treasurer

The Treasurer shall receive and disburse all monies received for the work of the County Committee. They shall keep books of account of all receipts and disbursements at least once a year to the County Committee and, upon such other occasions as they may be called upon to do so by the Chair.

ARTICLE VI
NOMINATIONS FOR PUBLIC OFFICE

Section 1: Nominations for Town, City, and County Offices

Party nominations of candidates for town, city, and county offices shall be by primary election. Petitioning for the purpose of designation for public office shall be conducted pursuant to NYS Election Law.

ARTICLE VII
AMENDMENTS

Rules may be amended or new rules adopted from time to time by a majority vote of the members of the Committee present in person, or by proxy, at a meeting at which there is a quorum, provided a copy of the proposed amendment shall be sent with the notice of the meeting at which such amendment is to be proposed.

Within ten (10) days after the adoption of any rule or amendment there a certified copy thereof shall be filed in the office of the state board of elections, and in the office of the board of elections in the county. Such rules shall continue to be the rules for the committee until they are amended or new rules adopted.

ARTICLE VIII
MISCELLANEOUS

Section 1: Rules of Procedure

In all cases not provided for by law or by the Rules, the authority for parliamentary procedure for the County Committee and the Executive Committee shall be the latest edition of "Robert's Rules of Order," insofar as such rules of order may be appropriately applied.

Section 2: Minutes

Minutes of the meeting of the County Committee and the Executive Committee shall be recorded and sent to all members of these committees.

Section 3: Copy of Rules

A copy of these Rules shall be on file at the County and State Boards of Elections.

ARTICLE IX
EFFECTIVE DATE

These revised Rules and By-Laws shall take effect immediately.

All prior rules are null and void.

Adopted _____