## INITIAL CLIENT INTERVIEW

- I. Telephone Interview
  - A. Screen the Case
  - B. Establish Basic Facts
  - C. Schedule Immediate Appointment
  - D. Beware of Shoppers
  - E. First Impressions
- II. Office Interview
  - A. Basics

B. Basic Facts

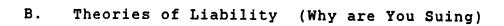
C. Critical Facts

D. Close the Deal

## INVESTIGATION

- I. Initial Considerations
  - A. Nature of Case complex v. simple
  - B. Cost
  - C. Time Constraints

## II. Purpose A. Identify Potential Defendants (Who to Sue)



C. Witnesses (Who Saw It)

D. Physical Evidence (What They Saw)

## III. Timing

- A. Before Suit Filed
- B. After Suit Filed

IV.	Investigator	
	Α.	Attorney as Investigator
	в.	Private Investigator
v.	Sources	
	A.	Basic
	В.	Reports
	c.	Government Sources
CHOOSING A FORUM		
I.	Federal Court v. State Court	
	A.	Federal Court Jurisdiction

B. Advantages

C. Disadvantages

II. State Court Forum

A. Venue

- B. Waivable
- C. Considerations